

**MINUTES OF OF THE DISTRICT LEVEL FLOOD PREPAREDNESS MEETING
HELD ON MARCH, 2017 AT 11.30 AM IN THE CONFERENCE HALL OF THE
DEPUTY COMMISSIONER, CHIRANG, KAJALGAON.**

List of Officers Present:: Enclosed at Annexure-A

Shri Binod Kumar Deka, ACS, Deputy Commissioner-cum-Chairman, DDMA, Chirang, Kajalgaon presided over the meeting and welcomed all the members present. Initiating the discussion on the flood preparedness of various line departments, the Deputy Commissioner, Chirang requested Shri Dasarath Das, ACS Addl. Deputy Commissioner-cum-CEO, DDMA, Chirang to read out the points discussed in the flood preparedness meeting of the previous year.

After a threadbare discussion, the following resolutions were taken unanimously.

1. The Circle Officers of Sidli, Bengtal and Bijni Revenue Circle will prepare Circle Level Flood Contingency plan for the ensuing flood season indicating the flood prone villages, Community Halls, high raised platforms, list of probable relief camps to be set up (if required), list of country boat owners etc in their respective jurisdiction and submit the same with the DDMA, Chirang latest by 20th March, 2017. Further the Revenue Circle Officers will submit the circle flood report in the prescribed format to the DDMA, Chirang latest by 11.30 AM on daily basis w.e.f 15th May, 2017 to 15th October, 2017 even if there is "**NIL**" flood during the entire flood season. (**Action:: All Circle Officers of Chirang**)
2. The District Agriculture Officer, Chirang will share the rainfall data on daily basis along with wind speed etc as recorded from the Automatic Weather Station (AWS) with the DDMA, Chirang. Further the DAO, Chirang will ensure sufficient stock of paddy varieties which could be grown in the post flood season so that same could be distributed among the affected farmers. For the purpose the Agriculture Department will identify the high lands in the district where seedlings could be grown for distribution among affected people. The Department will submit its contingency plan latest by 20th March, 2017 (**Action:: Agriculture Department**)
3. The Executive Engineer, Public Health Engineering Department, Chirang, will keep sufficient stock of HTWs, bleaching powder and other disinfectant in order to thwart any unwarranted situation. The department will submit its departmental contingency plan latest by 20th March, 2017 (**Action:: PHED**).
4. The District Animal, Husbandry & Veterinary Officer, Chirang, will ensure sufficient stock of fodders, medicines, vaccines etc for the live stock's and other domestic animals. The DVO will immediately report to the DDMA, Chirang if any loss or damage occurs to the live stock and other domestic animals due to flood. The department will submit its flood contingency plan to the DDMA, Chirang latest by 20th March, 2017 (**Action:: AH & Vety Department**).
5. The Superintendent of Police, Chirang will keep the VDPs ready for search & Rescue operation during flood season, if required. A briefing on their role & responsibilities will be arranged by the police authorities at the thana level and submit their (registered VDPs) names, addresses and contact numbers to the DDMA along with an updated contact list of OCs & ICs of PS and outposts (**Action:: District Police**)

